

Sample Performance Improvement Plan For Volunteers

Volunteer Name:
Supervisor:

Date:

Describe areas of concern for this volunteer:

Performance Area to be Improved	#1	#2
Action needed for Improvement		
Supervisor's Role in supporting volunteer to improve		
Date for performance feedback		
Expected Results		
Date Improvement is Expected		

I understand that my failure to improve my work performance to the acceptable standard described above may result in disciplinary action, up to and including dismissal as a volunteer.

Volunteer signature _____ Date _____

Additional steps supervisor will take to support the volunteer in achieving these expectations:

Supervisor signature _____ Date _____